

CHEMBOND CHEMICALS LIMITED

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

Pursuant to the provisions of Schedule IV to the Companies Act, 2013 and Regulation 25(7) and other applicable provisions of the SEBI (Listing Regulations and Disclosure Requirements) Regulations, 2015 (Listing Regulations), the Company is required to develop a Familiarisation Programme for the Independent Directors of the Company. Accordingly, the Company hereby puts in place a system to familiarize its Independent Directors about the Company, industry, business etc. as per details set out below:

- An induction programme for new Independent Directors will be conducted to familiarize them with their roles, rights, responsibilities in the Company along with the industry, business, operations and business model of the Company.
- Independent Directors will be made aware of code of conduct and other policies of Company from time to time.
- Updates on relevant regulatory changes and new developments will be given to Independent Directors from time to time as may be necessary.
- Updates will be given to Independent Directors on business developments (achievements / awards & recognition / new products / expansion / strategy / budgets), industry, operations, technology & financial statements of the Company in its quarterly Board / Committee meetings.

The Familiarization programme for Independent Directors will be monitored and administered either by the Nomination and Remuneration Committee or by the Board itself.

CHEMBOND CHEMICALS LIMITED

DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS

In accordance with the requirements of Schedule IV of the Companies Act, 2013 and Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Independent Directors of the Company are familiarized with various aspects, procedures and policies of the Company, activities of the Company, product profile and subsidiaries, production units etc., by way of detailed presentation. They are also supplied material information such as code of conduct, Insider Trading code, Criteria of independence for Independent Directors etc. At the meetings of the Board and the Committees, the Executive Directors and team of senior managers update them with global business scenario, introduction of new products in the market, marketing strategies, overall performance, operational budgets, updates on legislative changes and other business-related aspects. The Company Secretary provides them with updates of the latest regulatory provisions to enable them to discharge their duties efficiently. During the FY 2023-24 the Company had organized three in-house online familiarization programs for the Independent Directors, details of which are as under:

FAMILIARIZATION PROGRAMME FOR FINANCIAL YEAR 2015-16

Number of programmes attended by independent directors (during the financial year 2016-17 and on a cumulative basis till date)	The programmes were part of the Board / Committee meetings.	
Number of hours spent by independent directors in such programmes (during the year 2015-16 and on cumulative basis till date)	During FY 2015-16	Approx 2 hours
	Cummulative till date	Approx 2 hours
Area Covered	Future outlook of the Company	Business Strategies

FAMILIARIZATION PROGRAMME FOR FINANCIAL YEAR 2016-17

Details of Programme	27 Oct 2016	IND AS - Income Computation & Disclosures Standards prescribed under Income Tax Act.
	11 Feb 2017	Goods & Service Tax Act

Sr. No.	Name of Independent Director	Familiarization Programmes 2016-17		Cumulative till date No. of hours
		Attended	No. of hours	
1.	Mahendra K. Ghelani	Yes	2	2
2.	O. P. Malhotra*	No	-	-
3.	Jawahar I. Mehta **	No	-	-
4.	Sushil U. Lakhani	Yes	2	2
5.	Prakash D. Trivedi	Yes	2	2
6.	Saraswati Sankar	Yes	2	2

* Resigned w.e.f. 01-08-2016

** Resigned w.e.f. 14th December, 2017

FAMILIARIZATION PROGRAMME FOR FINANCIAL YEAR 2017-18

Details of Programme	2 nd December, 2017	Revised Secretarial Standards
	11 Feb 2018	Companies Amendment Act, 2013

Sr. No.	Name of Independent Director	Familiarization Programmes 2017-18		Cumulative till date
		Attended	No. of hours	No. of hours
1.	Mahendra K. Ghelani	Yes	2	4
2.	Sushil U. Lakhani	Yes	2	4
3.	Prakash D. Trivedi	Yes	2	4
4.	Saraswati Sankar	No	0	2

FAMILIARIZATION PROGRAMME FOR FINANCIAL YEAR 2018-19

Details of Programme	3 Nov, 2018	Business Updates & strategies Operations Strategy
	15 Feb 2019	Corporate Governance

Sr. No.	Name of Independent Director	Familiarization Programmes 2018-19		Cumulative till date
		Attended	No. of hours	No. of hours
1.	Mahendra K. Ghelani	Yes	6	10
2.	Sushil U. Lakhani	Yes	6	10
3.	Prakash D. Trivedi	Yes	6	10
4.	Saraswati Sankar	Yes	6	8

FAMILIARIZATION PROGRAMME FOR FINANCIAL YEAR 2019-20

Details of Programme	19 Oct, 2019	General business, safety and quality initiatives.
	19 Feb 2020	Discussion on State of economy and upcoming global pandemic.

Sr. No.	Name of Independent Director	Familiarization Programmes 2019-20		Cumulative till date
		Attended	No. of hours	No. of hours
1.	Mahendra K. Ghelani	Yes	4	14
2.	Sushil U. Lakhani	Yes	4	14
3.	Prakash D. Trivedi	Yes	4	14
4.	Saraswati Sankar	Yes	2	10

FAMILIARIZATION PROGRAMME FOR FINANCIAL YEAR 2020-21

Details of Programme	7 Nov, 2020	Sales, Marketing and Impact of pandemic and performance of Company
	9 Feb, 2021	Latest Amendments in SEBI LODR and Companies Act, 2013

Sr. No.	Name of Independent Director	Familiarization Programmes 2020-21		Cumulative till date
		Attended	No. of hours	No. of hours
1.	Mahendra K. Ghelani	Yes	4	18
2.	Sushil U. Lakhani	Yes	4	18
3.	Prakash D. Trivedi	Yes	4	18
4.	Saraswati Sankar	Yes	4	14

FAMILIARIZATION PROGRAMME FOR FINANCIAL YEAR 2021-22

Details of Programme	15 May, 2021	Sales, Marketing and Business update and Roles and responsibility of the Committee
	30 Oct, 2021	Amendments in SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015 and Companies Act, 2013

Sr. No.	Name of Independent Director	Familiarization Programmes 2021-22		Cumulative till date
		Attended	No. of hours	No. of hours
1.	Mahendra K. Ghelani	Yes	4	22
2.	Sushil U. Lakhani	Yes	4	22
3.	Prakash D. Trivedi	Yes	4	22
4.	Saraswati Sankar	Yes	4	18

FAMILIARIZATION PROGRAMME FOR FINANCIAL YEAR 2022-23

Details of Programme	14 May, 2022	Latest Amendments in SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015
	21 st Jan, 2023	Sales, Marketing and Performance of Company and amendments in SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015

Sr. No.	Name of Independent Director	Familiarization Programmes 2022-23		Cumulative till date
		Attended	No. of hours	No. of hours
1.	Mahendra K. Ghelani	Yes	3	25
2.	Sushil U. Lakhani	Yes	3	25
3.	Prakash D. Trivedi	Yes	3	25
4.	Saraswati Sankar	Yes	3	21

FAMILIARIZATION PROGRAMME FOR FINANCIAL YEAR 2023-24

Details of Programme	20 May, 2023	Business update and Latest Amendments in SEBI (Listing
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		Obligation and Disclosure Requirement) Regulations, 2015
	12 Aug, 2023	Latest Amendments in SEBI (Listing Obligation and Disclosure Requirement) Regulations, 2015
	25 Jan, 2024	Amendments in Companies Act, 2013

Sr. No.	Name of Independent Director	Familiarization Programmes 2023-24		Cumulative till date
		Attended	No. of hours	No. of hours
1.	Mahendra K. Ghelani	Yes	5	30
2.	Sushil U. Lakhani	Yes	3	28
3	Prakash D. Trivedi	Yes	5	30
4.	Saraswati Sankar	Yes	3	24