

# CHEMBOND CHEMICALS LIMITED

Corporate Identification No. (CIN): L24100MH1975PLC018235

Registered Office: Chembond Centre, EL-71 Mahape MIDC, Navi Mumbai, Maharashtra, 400 710

Email: [cs@chembondindia.com](mailto:cs@chembondindia.com) Website: [www.chembondindia.com](http://www.chembondindia.com)

Phone No: (022) 6264 3000, 6264 3001 Fax No: (022) 2768 1294



20<sup>th</sup> May, 2020

Dear Shareholder (s),

**Sub: Transfer of Unclaimed Dividend / Equity Shares held by you in the Company to the Investor Education and Protection Fund (IEPF).**

As per Section 124 of the Companies Act, 2013, read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, and subsequent amendment thereto ("Rules"), all unpaid / unclaimed dividends are required to be transferred by the Company to the Investor Education and Protection Fund (IEPF Fund) established by the Central Government after the expiry of seven years from the date of transfer to unpaid dividend account. Further, all the shares in respect of which dividend has remained unclaimed for seven consecutive years or more shall also be transferred in the name of IEPF. Full details of such unpaid / unclaimed dividends and the shares which are to be transferred are regularly updated on the website of the Ministry of Corporate Affairs as well as the website of the Company.

Your Company has been periodically requesting the shareholders whose dividends are outstanding to claim the amount.

As per our records, the amount(s) of dividend mentioned in the enclosed annexure are lying unclaimed against your name. You are, requested to claim the unpaid / unclaimed dividend amount(s) as follows:

**For Physical Shares** by returning the enclosed annexure duly filled and signed along with original cancelled cheque bearing the name of the shareholders as the accountholder.

**For Shares held in Electronic form** by returning the enclosed annexure duly filled and signed. Please ensure that correct bank details are updated against your demat account. Bank details registered against the demat account will be considered for payment of outstanding dividend.

Your claim should be sent to the Company / Registrar & Share Transfer Agents – TSR Darashaw Consultants Private Limited (RTA) so as to reach them latest by 22<sup>nd</sup> August, 2020. Please note that payment without bank details is disallowed.

However, in case, no communication is received by us, from you for the dividend amounts within the stipulated time period as mentioned above i.e. 22<sup>nd</sup> August, 2020, we shall, with a view to comply the requirements of the said Rules, transfer the shares to the IEPF suspense account, without any further notice.

**a) In case you hold shares in physical form:** Duplicate share certificate(s) will be issued and transferred to the IEPF Suspense Account. The original share certificate(s) which stand registered in your name and is held by you will stand automatically cancelled and be deemed non-negotiable.

**b) In case you hold shares in electronic form:** Your demat account will be debited for the shares liable for transfer.

You may claim from IEPF Authority both the unclaimed dividend amount and the shares by making an application in prescribed Form IEPF-5 online and sending the physical copy of the same duly signed (as per the specimen signature recorded with the Company/Depository) along with requisite documents enumerated in the Form-5 to the Company. The Rules and the application form (Form IEPF – 5), as prescribed by the MCA for claiming back the shares / dividend are available on the website of the Company <http://www.chembondindia.com/unclaimed-dividend.html> as well as website of MCA at [www.iepf.gov.in](http://www.iepf.gov.in).

**Please note that no claim shall lie against the Company in respect of unclaimed dividend amount and shares transferred to IEPF Authority pursuant to the said Rules.**

The unpaid/unclaimed dividends up to Financial Year 2011-12 have already been transferred to IEPF/Central Government.

Please take necessary immediate action at your end.

In case you have any queries, please contact the Company or the RTA of the Company - TSR Darashaw Consultants Private Limited, Investor Interface Section, 6, Haji Moosa Patrawala Industrial Estate, 20, Dr. E Moses Road, Mahalaxmi, Mumbai – 400011, Email : [csg-unit@tsrdarashaw.com](mailto:csg-unit@tsrdarashaw.com), Phone No : (022) 66658686, Fax No: (022) 66568484.

Yours faithfully,

For **CHEMBOND CHEMICALS LIMITED**

Sd/-

(Suchita Singh)

Company Secretary and Nodal Officer

Encl: As above